

## NOTICE

Notice is hereby given that the Twenty-Sixth Annual General Meeting of the members of Chemico Synthetics Limited (“the Company”) will be held as under:

**DAY** : THURSDAY  
**DATE** : 31<sup>ST</sup> AUGUST, 2023  
**TIME** : 02:30 P.M.  
**PLACE** : 206, FUNCTIONAL  
INDUSTRIAL ESTATE,  
PATPARGANJ,  
DELHI – 110092

To transact the following business:-

### **ORDINARY BUSINESS:**

#### **1. Adoption of Annual Audited Financial Statements and Reports thereon**

To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended on March 31, 2023 including Balance Sheet as at March 31, 2023, the Statement of Profit and Loss and Cash Flow Statement for the year ended on that date and the Report of the Board of Directors and Auditors thereon.

To consider and if thought fit to pass with or without modification(s) the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** the Audited Balance Sheet & Statement of Profit and Loss Account and Cash Flow Statement for the financial year ended March 31, 2023 along with the Auditor’s Report and the Directors’ Report as circulated to the shareholders and laid before the meeting, be received, considered and adopted.

**RESOLVED FURTHER THAT** any one of the Directors of the Company be and are hereby severally authorized to do all the acts, deeds and things which are necessary to give effect to the above said resolution.”

#### **2. Re-appointment of Mrs. Komal Jain (DIN: 09200577) as Director of the Company, liable to retire by rotation**

**“RESOLVED THAT** pursuant to the provision of sec 152 of Companies Act, 2013 Mrs. Komal Jain (DIN:09200577) , who retire by rotation at this meeting and being eligible has offered herself for re-appointment as a Director, be and is hereby re-appointed as a Director of the Company, liable to retire by rotation.

**RESOLVED FURTHER THAT** Directors/Company Secretary of the Company of the company be and is hereby severally authorized to file the necessary returns/forms to the Registrar of Company and to do all such acts, deeds and things that may be necessary, proper, expedient or incidental for the purpose of giving effect to the aforesaid resolutions.”

By Order of the Board of Directors  
**For CHEMICO SYNTHETICS LIMITED**

**Place: Delhi**

**Date: 03, August, 2023**

**Misha Singhal**  
**(Company Secretary)**  
**M. No. A71720**

## NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON POLL INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.** The enclosed proxy form, if intended to be used, should reach the Registered Office of the Company duly completed before the scheduled time of the meeting.

A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights:

Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.

2. Members/Proxies are requested to deposit the enclosed attendance slip duly filled in and signed for attending the meeting.
3. Members are requested to write their Folio Number/ Client ID in the attendance slip for attending the Meeting.
4. The necessary disclosures pursuant to the Secretarial Standards on General Meeting (SS- 2) in respect of Mrs. Komal Jain (DIN : 09200577), who retires by rotation and being eligible, offers himself for re-appointment is given as Annexure I to this notice.
5. The route map for the AGM venue is given as Annexure II to this notice.

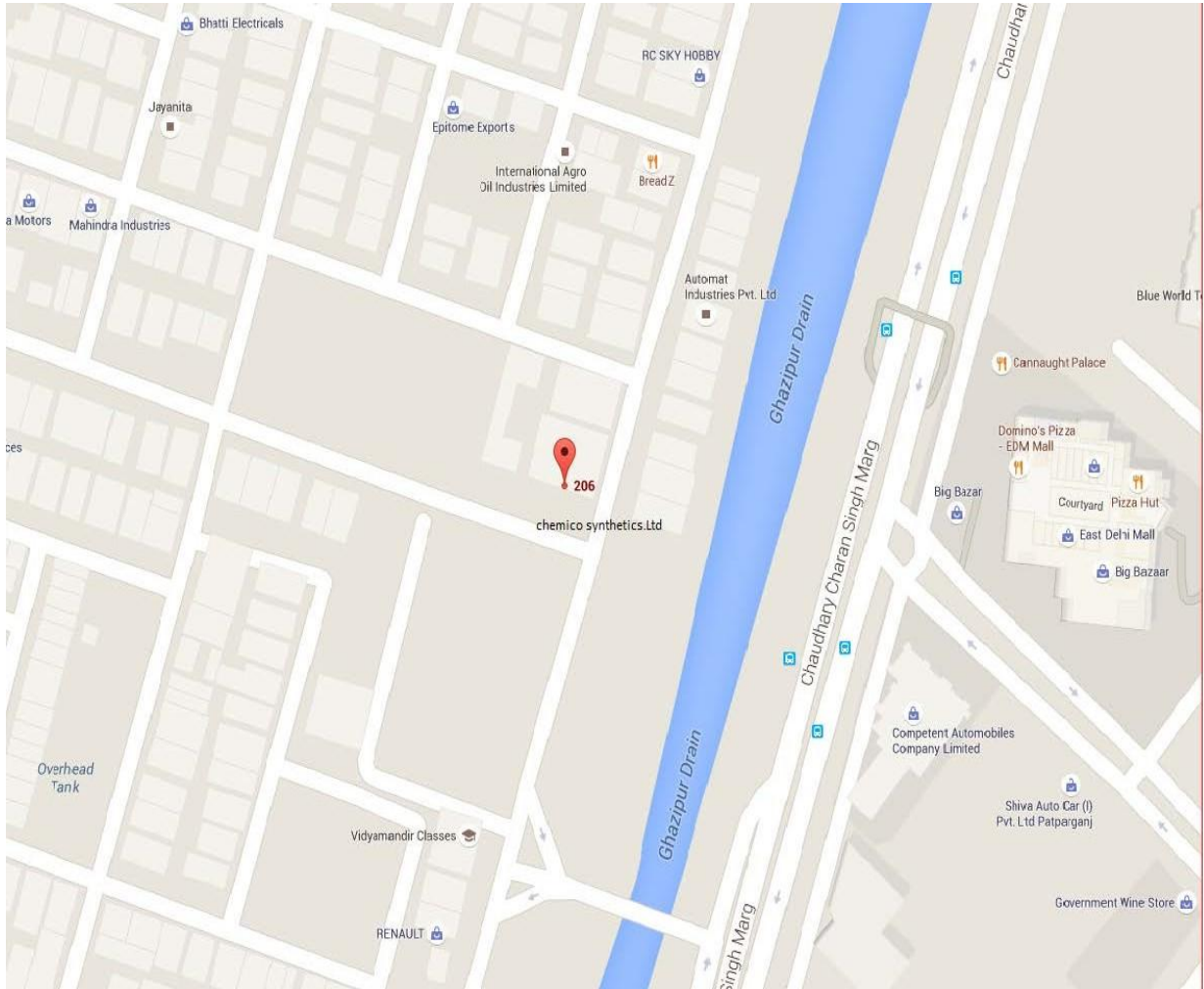
## Annexure I

The necessary disclosures pursuant to the Secretarial Standards on General Meeting (SS - 2) are given below:

S. NO.	PARTICULARS	DETAILS
1	Name	Mrs. Komal Jain
2	Age	39
3	Qualifications	Graduate (B.com)
4	Experience	10
5	Terms and conditions of appointment or re-appointment	To be appointed as Director liable to retire by rotation.
6	Details of remuneration sought to be paid	As per the Provisions of Companies Act, 2013
7	Remuneration drawn by such person for FY 2022-2023	NA
8	Date of First appointment on the Board	14 <sup>th</sup> June, 2021
9	Shareholding with the Company	She is holding 120 Equity shares in the Company.
10	Relationship with other Directors, Manager and Key Managerial Personnel of the Company	Save and except Mrs. Kusum Jain (Mother in Law) & Mr. Neeraj Jain (Spouse) she is not related to any of the Directors, Manager, Key Managerial Personnel of the Company
11	Number of the Board Meeting attended during the year	14
12	Other Directorships, Membership/ Chairmanship of Committees of the other Boards	NA

## Annexure II

Route map of Twenty-Sixth Annual General Meeting Venue: 206, Functional Industrial Estate, Patparganj, Delhi – 110092.



**ATTENDANCE SLIP**

(TWENTY-SIXTH ANNUAL GENERAL MEETING HELD ON 31st AUGUST, 2023)  
(Please fill in the Attendance Slip and hand it over at the entrance of the meeting hall)

**I/We hereby record my presence in the Twenty-Sixth Annual General Meeting of  
M/s. Chemico Synthetics Limited**

<b>Date:</b>	31.08.2023	<b>Time :</b>	02:30 P.M.
<b>Place:</b>	206, Functional Industrial Estate, Patparganj, Delhi-110092		

Please (√) in the box and fill the necessary details.

Member                   Proxy

<b>Regd. Folio</b>	
<b>Name of the Shareholder</b>	
<b>Name of the Proxy, if applicable</b>	
<b>Address of the Shareholder</b>	
<b>Number of Shares</b>	

<b>Signature of the Shareholder/ Proxy/Representative present</b>	
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**FORM NO. MGT-11**  
**PROXY FORM**

*[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies  
(Management and Administration) Rules, 2014]*

CIN: U17114DL1997PLC084759

Name of the company: Chemico Synthetics Limited

Registered office: 206, Functional Industrial Estate, Patparganj, Delhi-110092

Name of the Member(s) :	
Registered Address :	
E Mail Id :	
Folio No /Client Id:	
DP ID :	

I/We, being the member(s) of .....shares of above named company, hereby appoint

1. Name:  
Address:  
E-mail:  
Signature .....or failing him
  
2. Name:  
Address:  
E-mail Id:  
Signature ....., or failing him
  
3. Name:  
Address:  
E-mail Id:  
Signature: ....., or failing him

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Twenty-Sixth Annual General Meeting of the Company, to be held on Thursday, 31<sup>st</sup> day of August, 2023 at 02:30 P.M. at 206, Functional Industrial Estate, Patparganj, Delhi - 110092 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolutions
<b>ORDINARY BUSINESSES</b>	
1.	To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended on March 31, 2023 including Balance Sheet as at March 31, 2023, the Statement of Profit and Loss and Cash Flow Statement for the year ended on that date and the Report of the Board of Directors and Auditors thereon.
2.	Appointment of Mrs. Komal Jain (DIN: 09200577), who retires by rotation and being eligible, offers himself for re-appointment,

Signed this ..... day of..... , 2023

Signature of shareholder:

Signature of Proxy holder(s)

Affix Revenue Stamp
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**Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.**